

TALCOTT FREE LIBRARY DISTRICT

Minutes of the Board of Trustees

August 2, 2010

7:00 PM

Present: Butler, Estrada, Mohring, Midgett, Kovanda, Herzer, Comstock

Absent: Eggers

Mary Zimmerman also attended the meeting to consider filling the seat that will be vacant next month.

Board President Herzer called the Talcott Free Library meeting to order.

Secretary's Report

Mohring moved and Butler seconded the motion to approve July's minutes as read. The motion carried unanimously.

Treasurer's Report

Total Library Funds: \$1,100,968.49. Midgett made a motion to accept and approve the treasurer's report. Kovanda seconded and the motion carried unanimously.

Librarian's Report

Circulation: 13,543 (Adult-5018, Juvenile-5583, Periodicals-391, Non-Book-877, Video-1674)

Items Processed: 202

New Cards: 65

Total Petty Cash Income: \$1,680.62

Total Paid from Fines: \$153.73

Total Cash Deposit: \$1,526.89

Total Debit Card Deposit: \$289.30

Total Bank Deposit: \$1,816.19

The Board reviewed the monthly statement. Midgett made a motion to accept the report and pay the bills. Butler seconded and the motion carried.

Anne Murray, from the Dairyhaus, requested that Bonnie check with the Board about her location next season. The Board asked Bonnie to reassure Anne that her lease is good through December 31, 2011 and she definitely will not have to relocate next season.

Signatures were needed and obtained for the Annual Report to confirm that the Secretary's minutes are up to date.

The Core Standards were reviewed for the Per Capita Grant requirement. The Board discussed the 5 standards that Bonnie felt the Library could use the most work on.

Salary increases were also discussed. The Board determined \$3,000.00 to be the total annual increase for all salaries. Bonnie will receive an annual increase of \$830.00, with the remaining \$2,170.00 to be divided among the rest of

the staff at the discretion of the Library Director. Kovanda moved and Mohring seconded this increase and the motion passed unanimously.

The Secretary's replacement was discussed. Mohring made a motion to accept the resignation of Wendy Comstock as Secretary, the resignation of Gary Kovanda as Vice-President, the appointment of Gary Kovanda as Secretary and the appointment of Cheryl Butler as Vice-President. Midgett seconded and the motion passed unanimously.

Building and Grounds

Additional quotes will be obtained for the parking lot.

A leak in the air conditioner was reported and repaired.

Old Business

The information that the Board has been working on for the Nominal Group Technique was collected by Mohring and will be tabulated with Estrada before next month's meeting. The results will be discussed at that time.

New Business

Midgett made a motion to accept and publish the Notice of Proposed Property Tax Increase for the Talcott Free Library as presented. Kovanda seconded and the motion carried.

The next board meeting will be Tuesday, September 7, 2010 at 7:00 PM.

Midgett moved and Kovanda seconded that the meeting adjourn. Motion carried. Meeting adjourned at 9:00 PM.

Respectfully submitted,

Wendy Comstock