

Talcott Free Library Board Meeting
November 6, 2017
7:00pm

Mission Statement: The Talcott Free Library District provides current materials in a variety of formats and preserves local history, supports educational endeavors, and supplies community information.

Present: Bailor, Burke, Garlow, Gove, Kovanda, Zimmerman

Absent: Baines, Ragaller

Visitors: n/a

Meeting called to order at 7:00pm by President Gary Kovanda

Public Comment: None

Secretary's Report

- Garlow moved to approve October 2017 meeting minutes. Bailor seconded. Approved.

Treasurer's Report

- The Building CD is maturing on 11/14/17 and the Sieberling CD matures on 11/28/17. Funds belonging in these CDs that were deposited in checking until mature date will be added before renewing for another year".
- Zimmerman moved to approve, Burke seconded. Approved
- Kovanda signed annual financial statement for publication for the fiscal year ending June 30, 2017.
- Audit was done at the end of October with no apparent issues at this time.

Librarian's Report

- The NSLD consortium is deciding what action to take next month. It is expected that the outcome of that decision will be known by the next Talcott Free Library board meeting.
- Bailor moved to approve the Librarians Report and pay the bills, Garlow seconded. Approved.
- Jan Cuthbertson is retiring after 20 years. Some of her miscellaneous job duties will be reallocated among the staff, while a part time person will be hired on to perform her main job.
- The Friends Holiday Book Sale will be December 2-4, 2017
- The Chocolate for the Talcott Soul will be on December 3, 2017 1:0m-3:00pm

Buildings and Grounds Report

- Part of the sidewalk leading up to the main entrance will be pulled out and redone as part of the on-going construction taking place in downtown Rockton. The sidewalk was laid out, but did not meet the first cement pad leading to the entrance of the library, causing tripping issues. The timeframe for this to be completed is unknown.
- Talcott for the Soul will take place on 12/3/17 from 1:00pm-3:00pm

Old Business

- The new website is running well. A chat option has been added and being utilized by patrons.

New Business

- The Trustee Facts File was reviewed. "After review of the chapters, we acknowledge our by-laws are in compliance and do not intend to amend or add any future bylaws". Kovanda moved to approve, Garlow seconded. Approved.
- Continued discussion on possible Referendum. A representative from EveryLibrary will be at the December meeting to discuss bonding, tax and advise on referendum.
- Another 3rd party company, Jaime Rachlin, may be at the meeting in December as well to review bonding, funding and referendum options.

Zimmerman moved to adjourn the meeting at 7:50pm. Burke seconded. Approved

Next Talcott Free Library Board meeting will be on 12/4/17 at 7:00pm

Respectfully,

Emily Burke
Secretary