

Talcott Free Library Board Meeting
January 8, 2018
7:00pm

Mission Statement: The Talcott Free Library District provides current materials in a variety of formats and preserves local history, supports educational endeavors, and supplies community information.

Present: Bailor, Baines, Burke, Garlow, Gove, Kovanda, Ragaller

Absent: Zimmerman

Visitors: n/a

Meeting called to order at 7:01pm by President Gary Kovanda

Public Comment: None

Guest Speaker: Bob Quimby from Siepert & CO., presented on Annual Financial Statements and Independent Auditor's Report for the year ended June 30, 2017.

Secretary's Report: Garlow moved to approve, Ragaller seconded. approved

Treasurer's Report:

- A letter was sent out to Bill Keefers wife with an update on the Keefer CD. She responded by giving the library \$50,000 to go into the Building CD.
- Bailor moved to accept the Treasurers Report, Baines seconded. approved

Librarian's Report:

- E-rate reimbursement received for the server as well as a payment from insurance for the hail damaged HVAC
- Ragallar moved to approve the Librarians report and pay the bills. Burke seconded approved.
- New employee Hana Ferguson started in the beginning of January. Lindsey Aurand starts 1/9/18 and will be replacing Jan and working part time Tuesday-Saturday.
- Received Sieberling donation of \$500 to purchase children's book.

Building and Grounds report:

- HVAC. Insurance adjuster came previously and made the determination that they would pay up front \$3,836. However, the company doing the repair suggested to instead put the funds towards replacement of one new unit rather than repair two old unites. Before a decision is made, the board requested that the need for HVAC is reviewed against the building renovation plans.

Old Business:

- Continued discussion of possible referendum. The boar needs to establish the following points
 - (1) If we want to go to referendum for November 2018 the question needs to be determined and submitted by August. Ideally, would have at least 6 months of campaigning.
 - (2) It needs to be decided which finance company we would like to go with.

(3) Need to determine who the main three volunteers are that we would like to approach to help run the campaign. For February meeting, the board will bring forward suggested names of people who may want to lead the campaign.

- News on consortium: Gove is meeting with Rails, Prairie Cat and NIC libraries on Tuesday 1/9/18 to review options. NSLD sent out notification that they will not be changing their minds and are definitely leaving NIC.

New Business:

- Garlow moved to approve the Sexual Harassment Prohibition Ordinance 2018-03, seconded by Baines. Approved.

Ragallar moved to adjourn at 8:03pm, Burke seconded approved.

Next Talcott Free Library Board meeting will be on February 5, 2018 at 7:00pm

Respectfully,

Emily Burke
Secretary