

Talcott Free Library Board Meeting
February 12, 2018
7:00pm

Mission Statement: The Talcott Free Library District provides current materials in a variety of formats, preserve local history, supports educational endeavors, and supplies community information.

Present: Bailor, Burke, Garlow, Gove, Kovanda, Ragaller

Absent: Baines, Zimmerman

Visitors: N/A

Meeting called to order at 7:05pm by president Gary Kovanda. This meeting is rescheduled from 2/5/18

Public Comment: None

Secretary's Report: Ragaller moved to approve the meeting minutes, Garlow seconded. Approved

Treasurers Report: Bailor moved to approve, Ragaller seconded. Approved

Librarian's Report:

- Quarterly payment to NSLD was paid out.
- Feedback received from the public about the new website has been positive. The bounce rate has decreased significantly as well.
- Burke moved to approve the librarians report and pay the bills. Garlow seconded, approved.
- Upcoming Programs: **AARP** is offering free tax assistance through the library and all of the meetings are already booked up until April. **February 13, 2018** participating in the Rockton downtown event Galantine's Day. The library will be a place for people to come to warm up, make some cards and sample virgin mimosas and pastries. **February 20, 2018** a presentation on Medical Cannabis in Illinois will be presented by Illinois Women in Cannabis.

Building and Ground report:

- In 2013, a HVAC unit was replaced and cost about \$7,000. It would cost \$8060 to replace the coils and to the repair to the damaged HVAC machines. Insurance will pay out \$7060. It has been suggested that the 1992 HVAC system be completely replaced which is estimated to be around \$10,000. Garlow moved to replace the 1992 HVAC system with a new unit and fixing the dents in the 2013 HVAC unit. Ragallar seconded. Approved.

Old Business:

- NIC consortium will most likely be dissolved in 2019. Gove met with RAILS and the other libraries to see what is going on within the consortium and to see if there are possible grant options. As of now, most libraries are considering following NSLD and moving to Prairie Cat. Gove will be meeting with the consortium later in the month to determine costs and functionality of dissolving.
- Board members suggested people to approach to volunteer for the campaign committee. Kovanda will reach out to the following community members; Mary Ann Mueller, Alan Mohring, Brenden Caver, Tom Polaski and Brent Murray. Gove spoke with John from Everylibrary and he

advised to try for the April 2019 election. John also mentioned end of February/early March to strategize a plan in case the referendum is voted down. Also advised since an operating fund is being requested to devise two budgets to show the public how their money will impact the growth and function of the library.

New Business:

- A strategic plan for the library has not been developed for about ten years. Gove is interested in doing a new strategic plan for the library to help us develop an idea of where the library is going in the future to help allocate funds. Will discuss further for the March meeting
- Due to board members being absent and unsure if they will continue on in the future so may need to think about recruiting other members.

Garlow moved to adjourn the meeting at 8:12pm. Ragaller seconded, approved.

Respectfully

Emily Burke
Secretary