

Talcott Free Library Board Meeting
March 5, 2018
7:00pm

Mission Statement: The Talcott Free Library District provides current materials in a variety of formats, preserve local history, supports educational endeavors, and supplies community information.

Present: Baines, Burke, Garlow, Gove, Kovanda,

Absent: Bailor, Ragaller, Zimmerman

Visitors: N/A

Meeting called to order at 7:07pm by president Gary Kovanda.

Public Comment: None

Secretary's Report: Garlow moved to approve, Baines seconded. Approved.

Treasurer's Report: Burke moved to approve, Baines seconded. Approved.

Librarian's Report: Baines moved to approve the Librarians Report and pay the bills. Kovanda seconded. Approved.

- Galentines Day had 90 women participate
- Medical Cannabis had 26.
- Reviews coming up in April for staff and director

Building and Grounds Report

- HVAC Update: Cost has increased due to governmental laws of clean energy which changed in 2018. After insurance, will cost the library \$4,376. Baines moved to approve proposal from Commercial Mechanical Services for HVAC work in the amount of \$11,430. Garlow seconded. approved

Old Business:

- Consortium update: Gove is working with the other library Directors to determine timelines of how the logistics of possibly moving to Prairie Cat will work. To help the transition move smoothly, the library staff are working on projects such as weeding out the collection and ensuring computer files are as "clean" as possible.
- Continued discussion of possible referendum: Kovanda has approached a few people in regards to heading the volunteer referendum campaign, with a mixed response. Some of the people approached requested more information. The board will continue to look for volunteers for the campaign committee and obtain more information about the campaign (determine the time commitment, what type of work is needed, etc.,).

New Business:

- Dairyhaus renter Brent noticed the building needed some cosmetic repairs. Rockton Village provides grants to local businesses for facade updates. Garlow moved to permit the restoration as indicated in the proposal and authorize the submission of the Downtown Façade Grant Program Application for Assistance in the amount of \$12,525. Baines seconded. Approved.
- Strategic Planning: Handout was given for review. This will be discussed further at the next board meeting.

Burke moved to adjourn the meeting at 7:44pm. Baines seconded. Approved.