

Talcott Free Library Board Meeting
August 6, 2018
7:00pm

Mission Statement: The Talcott Free Library District is a strong community partner that provides a friendly, safe space for generations young and old to strengthen their knowledge and enrich their lives.

Absent: N/A

Present: Baines, Barlow, Burke, Garlow, Gove, Kovanda, Ragaller, Zimmerman

Visitors: Mary Lou Sprague

Meeting called to order by President Kovanda at 7:03pm

Public Comment: Mary Lou Sprague came to speak with the Board about making modifications to the back entrance of the building to make it safer for patrons.

Guest Speaker: Alexandra Ramsey, Engberg & Anderson came to review concept designs for the expansion/remodel project. Most notable changes were made to the location of the Directors office and the Staff Lounge.

Secretary's Report: Garlow moved to approve the meeting minutes from 7/9/18 and 7/12/18. Baines seconded. Approved.

Audit for IPLAR is now needed. Garlow and Baines will review the meeting minutes for the past fiscal year (July 2017- June 2018).

Treasurer's Report: Ragaller moved to approve, Zimmerman seconded. Approved

Librarians Report:

- Depreciation for RTU, e-Rate Reimbursement and Per Capita Grant Funds all received.
- Quarterly payment for NIC paid out

Burke moves to approve the Librarians report and pay the bills. Ragaller seconded. Approved

- Upcoming Programs: Mary Lincoln's Photo Album presented by Laura Keyes on 8/14/18. Also, still have a booth at the Rockton River Market which is going well. Shoe Fundraiser kicked off and have already collected 45 pairs of shoes. Reading Program finished and had 823 sign ups with 457 completing the program.

Building and Grounds Report: Roof is leaking again. Inspector came in and found five spots in the roof that needed repair.

Old Business:

- Talcott Library was approved by the PrairieCat delegates and will officially be a part of PrairieCat when NIC dissolves. Still working with RAILS for funding and grant opportunities. At the August Directors meeting will work on establishing some type of timeframe.
- Continued discussion of 2019 referendum

New Business:

- Kovanda and Burke gave Gove approval to electronically sign the IPLAR
- Library is currently at the 600 hour standard for the IMRF. Garlow moved to approve the IMRF hourly standard from 600 hours to 1000 hours. Bailor seconded. Approved.
- Reviewed pay for when the Library is closed on Holidays.
- Discussed moving staff parking from parking lot in the back to possibly a new location.

Zimmerman moved to adjourn at 8:24pm, Burke seconded. Approved

Next Board of Directors meeting will be on September 10, 2018 at 7:00pm.