

Talcott Free Library Board Meeting
November 4, 2019
7:00pm

Mission Statement: The Talcott Free Library District is a strong community partner that provides a friendly, safe space for generations young and old to strengthen their knowledge and enrich their lives.

Present: Burke, Floto, D.Garlow, T.Garlow, Gove, Kovanda, Ragaller

Absent: Baines

Visitors: N/A

President Kovanda called the meeting to order at 7:00pm

Public Hearing on the proposed tax property increase was opened at 7:00pm. No public attendance. D.Garlow moved to close the hearing, Ragaller seconded. Closed hearing at 7:02pm.

Public Comment: N/A

Guest: Architects from Engberg Anderson presented.

Secretary's Report: Floto moved to approve the meeting minutes from October 2019. T.Garlow seconded. Approved

Treasurer's Report:

Burke moved to approve the Treasurer's Report, Ragaller second. Approved.

Discussed renewing CD's

Ragaller moved to approve Ordinance 2019-02, Floto seconded. Approved.

Librarians Report: D.Garlow moved to approve Librarians Report and pay the bills. Floto seconded, approved.

Upcoming programs include: Dog Tips and Tricks presentation, the Illinois Secretary of State will be having a mobile DMV event for residents to renew plates and other things and a Peak at Native American Life presentation.

Buildings and Ground Report:

Gove contacted five different companies to get quotes on fixing the cement work at the back entrance. Only one company gave a bid, for \$150. Kovanda moved to hire Troys Trades LLC to complete the work, Burke seconded. Approved.

Old Business:

Discussed and reviewed possible Maternity/Paternity leave, Discipline policy and Service Awards policy.

Kovanda moved to approve all of the policy items changes discussed at the October 2019 meeting except for changes made to maternity/paternity, discipline and FMLA. T.Garlow seconded. Approved.

New Business:

Burke moved to approve Anderson Environment to conduct Environment Assessment. Ragaller seconded. Approved.

Reviewed chapters 11-14 and appendices of the "Trustee Facts File Edition" and T.Garlow moved to indicate there were not any modifications to current polices or practices needed that may occur in the forthcoming year. Floto seconded. Approved.

D.Garlow moved to adjourn at 8:46pm. Burke seconded. Approved.

Respectfully,
Emily Burke – Secretary