

**Talcott Free Library Board Meeting**  
**February 3, 2020**  
**7:00pm**

**Mission Statement:** The Talcott Free Library District is a strong community partner that provides a friendly, safe space for generations young and old to strengthen their knowledge and enrich their lives.

**Present:** Burke, Floto, D. Garlow, T. Garlow, Gove, Kovanda

**Absent:** Baines, Ragaaller

**Visitors:** N/A

President Kovanda called the meeting to order at 7:04pm

**Public Comment:** N/A

**Guest:** Engberg Anderson architects presented on the upcoming bid package. Bids open on 2/27/2020 at 2:05pm.

T.Garlow moved to authorize bidding which would include accepting the advertisement of bids and publish in The Herald. Kovanda seconded. Approved.

**Secretary's Report:** Floto moved to approve the meeting minutes from January 6 2020, D. Garlow seconded. Approved.

**Treasurer's Report:** D.Garlow moved to approve the Treasurer's Report. Kovanda seconded. Approved.

**Librarians Report:** Burke moved to approve the Librarians Report and pay the bills. T.Garlow seconded. Approved.

Programs in January had a good turnout. The circulation saw a big increase in January due to the Winter Reading Program. Upcoming in February there is a program on the Birth of Motion Pictures and the library is also participating in Galantines Day on February 13, 2020.

**Buildings and Ground Report:** None

**Old Business:** Anderson Environmental provided results on the asbestos and lead testing they conducted. Both were found in small locations within the building. A bid will be put together for the abatement.

**New Business:**

Discussed the Holiday pay policy.

Burke moved to adjourn at 8:05pm. Floto seconded. Approved.

Respectfully,

Emily Burke – Secretary