

**Talcott Free Library Board Meeting**

**July 6, 2020**

**7:00pm**

**Mission Statement:** The Talcott Free Library District is a strong community partner that provides a friendly, safe space for generations young and old to strengthen their knowledge and enrich their lives.

**Present:** Burke, Floto, Kovanda, Jennifer Maine, D.Garlow, T.Garlow, Ragaller

**Absent:** Baines

**Visitors:** Mary Lou Sprague

President Kovanda called the meeting to order at 7:00pm

**Public Comment:** Mary Lou Sprague confirmed she was present to ensure meeting ran according to protocol.

**Secretary's Report:** T. Garlow moved to approve the meeting minutes from June 2020. Floto seconded. Approved.

**Treasurer's Report:** D. Garlow moved to accept the Treasurer's Report. Ragallar seconded. Approved.

Burke moved to approve the notice for the budget and appropriation hearing and authorize publication for September 14, 2020. Kovanda seconded. Approved

Floto moved to approve Ordinance 2020-01 Building and Maintenance Fund Levy for the fiscal year FY2021 beginning July 1, 2020 – June 30, 2021. T.Garlow seconded. Approved.

**Librarians Report:**

D. Garlow moved to approve the Librarians Report and pay the bills with correction to one bill number. Floto seconded. Approved

**Buildings and Ground Report:**

Discussed date and time of ceremonial ground breaking. After reviewing with contractors, either August 4 or August 6, 2020 were the proposed days. After

discussion, the board determined August 6, 2020 at 10:00am to be the best time. Maine will check with the contractors to confer time and date.

Contractors are requesting to begin the tuck-pointing work before the ground breaking ceremony. Board discussed and agreed to have it begin.

**Old Business:**

Siepert & Co submitted a letter in response to the Boards request for lower rate. They were unable to lower the rate from \$8500 to \$7500, instead offered \$8000. Kovanda moved to accept the proposal from Siebert & Co. T.Garlow seconded. Approved.

**New Business:**

Martha J. Beck left over \$50,000 to the Library as part of her trust. Burke moved to authorize President Kovanda to sign the receipt and acknowledgment of final accounting of the Marth J Beck Revocable Living Trust. Ragaller seconded. Approved.

Discussed and reviewed the three bids submitted by moving companies who will move the library shelves and furniture around the office during the different phases. T. Garlow moved to approve the Ace Relocation Systems Bid. Ragaller seconded. Approved.

Received Engineers Opinion of Probable Costs for the parking lot. The Board reviewed the estimates and determined additional information and context was needed before a decision could be made.

Reviewed the reopening plan and policies for the library building during the COVID 19 crisis. Ragaller moved to approve the procedures and policies for the reopening of the Talcott Free Library. T.Garlow seconded. Approved

Burke moved to adjourn at 8:50pm, D. Garlow seconded. Approved.

Respectfully,  
Emily Burke – Secretary