

TALCOTT FREE LIBRARY BOARD MEETING

Monday, November 2, 2020

Meeting called to order by President Kovanda at 7:04 p.m.

Members present: Kovanda, Baines, Floto, D. Garlow, Ragaller, Gove

Absent: Burke, T. Garlow

Floto volunteered to write minutes.

Visitors: None Public comment: None

Secretary's report: Treasurer's report was amended to read "Kovanda mentioned we need to move....." Floto moved to approve the amended report. D. Garlow seconded. Motion approved unanimously.

Treasurer's report: Kovanda moved to approve the report. Baines seconded. Motion approved unanimously.

Librarian's report: Auditor recommended moving funds to checking as needed to pay building project expenses. We will move \$277,351.29 from Keefer Platinum Savings to checking. Ragaller moved, Baines seconded and motion approved unanimously. Sieberling sends us \$1500 annually, of which \$500 is for immediate use and \$1000 is added to the Sieberling CD. In 2019 the \$1000 was not put into the CD, so now we need to move that plus \$1000 for expected 2021 (total \$2000) into the Sieberling CD when it renews 12/28/20. Kovanda made the motion, Ragaller seconded, and motion approved unanimously. Under a new rewards program at Schnucks, customers must choose to claim rewards for themselves or donate to local causes such as Talcott Free Library. We will encourage people to donate to us. Under the old system Talcott routinely received about \$300 per month. As we no longer charge for copying or fines, there is a receptacle for free-will donations, and patrons generously donated about \$100 in October. D. Garlow moved to pay current invoices for \$81,665.75, Baines seconded, motion approved unanimously. Larson and Larson's current invoice is for \$147,553.38. Baines moved to pay the invoice, Floto seconded, motion approved unanimously.

Building and grounds report: The village of Rockton is awarding us a \$15,000 grant for the facade. Ceilings of varying heights were discussed, and we will try to achieve uniform heights throughout the building. Plans call for leaving part of the old east sidewalk in place, so Gove will look into replacing 100% of the walkway. Window flashings will match the frames. The teen area will have decals on the glass. We chose Option 2. There are three options for the parking lot. We prefer Option 3 which should have less problems with storm water in the long run. It is about \$9,000 more than originally budgeted, but so far there have been \$3500 in savings on other phases of the project with possibly more savings to come.

Old business: Ragaller moved to add to the bylaws a quarterly reconciliation by the treasurer. Seconded by Baines, motion approved unanimously. A new Authority to Spend policy is ready for adoption. Kovanda moved to approve, D. Garlow seconded. Approved unanimously.

New business: We will join a class action suit against MasterCard and Visa. A third-party credit-debit company will represent us and receive a 30% cut of any award. It's a reasonable price to save us time-consuming and tedious work for a potentially small return.

Baines moved to adjourn, Ragaller seconded, approved unanimously. Meeting adjourned at 7:55 p.m.