

Talcott Free Library Board Meeting

Monday October 5th, 2020 7pm

Mission Statement: the Talcott Free library District is a strong community partner that provides a friendly and safe space for generations young and old to strengthen their knowledge and enrich their lives.

Meeting called to order by President Kovanda at 7:01pm

Members present: Kovanda, Ragaller, Baines, Floto, T. Garlow, D. Garlow

Absent: Burke

Visitors: None

Public Comment: N/A

Secretaries Report: T. Garlow moved to approve the September 2020 minutes Ragaller seconded. Approved unanimously

Treasurer's Report: Kovanda mentioned we need to move the Debt Certificate money to a separate account to be able to track interest. D. Garlow moved to approve and Kovanda Seconded. Approved unanimously

Ragaller moved to approve the treasurer report Baines seconded. Approved unanimously

Librarians Report: D. Garlow moved to approve report and pay bills Floto seconded. Approved unanimously

Separate approval of payment for second Larson & Larson installment \$40,302 Kovanda moved to approve Baines seconded. Approved unanimously

Building and Grounds report: Update on construction: new back door was installed without a window (per drawings) previous door had a window and it needs to be added. Approved unanimously adding window as replacing door not cost efficient.

New ramp at back door installed, toured the area and decision was made to ensure safety of patrons and employees to add a rail (\$4,000)

Reviewed the new signage possibilities liked some but will ask for revisions and get new estimate.

Old Business: N/A

New Business: Library will participate in Rock and Treat event this year.

Reviewed reconciliation oversight

Reviewed Authority to spend policy – edits to be made

D. Garlow motioned to adjourn meeting Ragaller seconded. Approved unanimously. Meeting ended at 7:39pm.