

Talcott Free Library Board Meeting

Monday, October 4, 2021

Members present: A. Floto, L. Floto, D. Garlow, T. Garlow, Geddeis, Kovanda, Ragaller.

President Kovanda called the meeting to order at 7:00 p.m.

Public Comment: None.

Secretary's Report: A. Floto moved, and Geddeis seconded, to approve the minutes of the September meeting. Approved unanimously.

Treasurer's Report: D. Garlow moved, and L. Floto seconded, to approve the treasurer's report. Approved unanimously. Kovanda moved, and Ragaller seconded, to transfer Building Debt funds to Checking for payment of building project invoices in the amount of \$1,020.74. Approved unanimously.

Librarian's Report: The income from eScrip will disappear as Schnucks is no longer diverting customer rewards to local charities. A donation of \$500.00 was received from a patron who appreciates our library. This same person also donated \$1,000.00 last year. There were 44 new cards issued in September. The aquarium which was to be installed in the children's room has been cared for off-site during construction by a person who is no longer able to care for it. The decision was made to sell the aquarium. Wireless printing will soon be available. Patrons will be able to send documents from their devices for printing in the library. Dairyhäus agrees to clean up after their customers around our benches; they will install the fence extension they requested later this month. The audit will be done next month. Responding to concerns about staff salaries, Director Gove is realigning staff duties and is able to raise staff salaries to a more satisfactory level while staying close to budgeted amounts. Under the new salary structure, social security payments will cost about \$2,000 more, but IMRF will be slightly less. The job title "page" will be phased out in favor of the more accurate term "circulation assistant." Geddeis moved, and Ragaller seconded to approve the revised salary structure. Motion approved unanimously. L. Floto moved, and D. Garlow seconded, to approve the Librarian's Report and pay the bills. Approved unanimously.

Building and Grounds Report: The shelves on order are expected to ship in the near future. Once they arrive at the vendor's warehouse, it will be 2 to 5 calendar days before installation can be scheduled. Installation will then depend on other work the vendor has scheduled. Once installed, the shelves will be restocked, taking another 2 to 3 days. Another two pieces of furniture will not arrive until after October 22. There are still issues with water from downspouts running down the rear stairway, creating a potential hazard to staff.

Old Business: None.

New Business: Director Gove and President Kovanda have worked on policy language governing virtual attendance at board meetings. The language was discussed and will be considered for adoption at the next meeting.

T. Garlow moved, and Geddeis seconded to adjourn tonight's meeting. Approved unanimously. Meeting adjourned at 7:54 p.m.

Submitted by L. Floto, Secretary