

Talcott Free Library Board Meeting

Monday, November 1, 2021

Members present: A. Floto, L. Floto, D. Garlow, T. Garlow, Geddeis, Kovanda, Ragaller, Director Gove.

President Kovanda called the meeting to order at 7:00 p.m.

Public Comment: None.

A scheduled phone conference with Joe Martin, CPA of Brian Zabel & Associates, to review the FY2021 audit, was cancelled. Gove stated that the audit is clean and contains nothing of concern. Members received copies of the audit.

Secretary's Report: A. Floto moved, and Ragaller seconded to approve minutes of the October meeting. Motion approved unanimously.

Treasurer's Report: Geddeis moved, and A. Floto seconded, to approve the treasurer's report. Motion approved unanimously. Kovanda moved, and D. Garlow seconded, to approve transfer of Building Debt funds to Checking for payment of building project invoices in the amount of \$20,484.62. Motion approved unanimously.

Librarian's Report: Ragaller moved, and Geddeis seconded, to approve the Librarian's Report and pay current bills. Approved unanimously.

Building and Grounds Report: There are still unresolved issues with lighting, landscaping, and leaks in the ceiling of the Director's office. Except for a small shelving unit ordered to utilize wall space in the children's area, all new shelving has been delivered, installed and books reshelved. The punch list has several small details to be rectified. All the new furniture has been installed, and the corresponding invoice is yet to arrive. Final payment will be made when all issues are successfully resolved.

Old Business: The policy language governing board members' virtual attendance at meetings, which was discussed at the October meeting, is to be added to the end of the section on the Open Meetings Act. L. Floto moved, and Geddeis seconded to adopt this policy. Motion carried unanimously.

New Business: The 25-cent charge for DVD checkout, suspended at the beginning of the pandemic, will be permanently eliminated, consistent with our new fine-free policy. Geddeis so moved, and T. Garlow seconded. Motion approved unanimously. On a motion by Kovanda, seconded by T. Garlow, Director Gove will order and install signage for "The William and Gayle Keefer Meeting Room," in recognition of the Keefers' generous donation to the building fund. Motion approved unanimously. A Grand Reopening and Ribbon Cutting, with public and media invited, will be held at the library with the Stateline Chamber of Commerce, Wednesday, November 10th at 11:00 a.m.

D. Garlow moved, and A. Floto seconded, to adjourn tonight's meeting. Approved unanimously. Meeting adjourned at 7:49 p.m.

Submitted by L. Floto, Secretary