

Talcott Free Library Board Meeting
Monday, March 7, 2022

Members present: A. Floto, L. Floto, D. Garlow, T. Garlow, Kovanda, Director Gove.
Absent: Geddeis, Ragaller.

President Kovanda called the meeting to order at 7:00 p.m.

Public Comment: None.

Secretary's Report: T. Garlow moved, and A. Floto seconded, to approve minutes of the February meeting. Motion passed unanimously.

Treasurer's Report: Kovanda moved, and D. Garlow seconded, to approve the treasurer's report. Approved unanimously. Ehlers Public Finance Advisors recommend investing Seiberling funds in vehicles with staggered maturities so that a fixed amount, say \$1,000, could be built into the general budget each year to be used for general expenses as needed. Director Gove will investigate other firms to compare management fees.

Librarian's Report: L. Floto moved, and A. Floto seconded, to approve the librarian's report and payment of current bills. Motion passed unanimously.

Building and Grounds Report: Garland Company performed infrared scans of all flat roof areas. The roof is a satisfactory candidate for overlaying. No wet insulation was detected, in spite of a chronic leak in one area. Sufficient funds are available for overlaying the roof; but complete replacement, which would be preferable for the long term, would require additional money from investments. No action at this time pending further investigation. The parking lot light fixture may not be necessary to illuminate the east sidewalk. It could be disconnected at the Dairyhäus breaker box. With regard to the next Dairyhäus lease, a consultant could be engaged for advice on appropriate rental terms.

Old Business: After a review of Program Room policy, D. Garlow moved, and A. Floto seconded, to adopt the changes discussed at the February meeting. Motion approved unanimously.

New Business: A new form for SEI (Statement of Economic Interests) will be sent this year. It will require board members and staff to list information on personal assets in excess of \$10,000, debts exceeding \$10,000, and income sources exceeding \$7,500. Changes to the Gifts and Memorials policy were discussed, and will be considered for adoption at the next meeting. The annual review of the Director will also be considered then.

T. Garlow moved, seconded by L. Floto, to adjourn the meeting. Passed unanimously. Adjourned at 7:59 p.m.

Submitted by Loren Floto, Secretary