

Talcott Free Library Board Meeting
Monday, November 21, 2022

Members Present: A. Floto, L. Floto, Geddeis, Kovanda, Director Gove
Absent: D. Garlow, T. Garlow, Ragaller

President Kovanda called the meeting to order at 7:00 p.m.
Public Comment: None.

Secretary's Report: Kovanda moved, and Geddeis seconded, to approve the minutes of the October meeting as presented. Motion passed unanimously.

Treasurer's Report: L. Floto moved, and A. Floto seconded, to approve the September and October treasurer's reports. Motion approved unanimously. Geddeis moved, and Kovanda seconded, to approve Ordinance 2022-03, the tax levy. Motion approved unanimously. Three documents, Truth in Taxation, Certified Estimate of Revenues, and Annual Financial Statement, were duly signed by board officers. The Independent Auditors Report Summary by Joseph Martin, CPA, MST was reviewed and discussed.

Librarian's Report: Geddeis moved, and A. Floto seconded, to approve this report and the payment of current bills. The motion was approved unanimously. Updates from the Director: 1) The architects' photos of the building project will be displayed on Google. 2) An online database Brainfuse with tutoring services, test preparation material, and practice tests will be available to patrons starting FY24. 3) The 10-year warranty on the roof was received. 4) The refrigerator failed and a used replacement was purchased. 5) Painting touch-up is complete. 6) Requests to host donation boxes for various organizations may require a written policy or be granted at the Director's discretion. 7) Implementation of self-checkout hardware and software is deemed expensive and unnecessary at this time. 8) Discussion of the need for a December board meeting when there are few items on the agenda. Decision pending.

Building and Grounds Report: The roof repairs are completed and there seem to be no further leaks. The foundation needs excavation and repair at the back corner to prevent water from entering the basement and director's office. Estimates will be requested.

Unfinished Business: None.

New Business: Discussion of early closing before holidays. Recommendations from the Lease Review Committee. A cover letter to accompany the lease proposal will be drafted.

A. Floto moved, and Geddeis seconded, to adjourn the meeting. Unanimous approval.
Adjournment at 8:24 p.m.

Submitted by: L. Floto, Secretary