

Talcott Free Library Board Meeting
Monday, March 20, 2023

Members Present: A. Floto, L. Floto, D. Garlow, T. Garlow, Geddeis, Kovanda, Ragaller, Director Gove.
Absent: None.

President Kovanda called the meeting to order at 7:00 p.m.

Public Comment: None.

Secretary's Report: T. Garlow moved, and Geddeis seconded, to approve February's report as presented.
Approved unanimously.

Treasurer's Report: L. Floto moved, and Ragaller seconded, to approve the treasurer's report. Approved
unanimously. Lauterbach & Amen will assume auditing duties for the library this year.

Librarian's Report: A. Floto moved, and Geddeis seconded, to approve this report and the payment of
current bills. Approved unanimously. Updates from the Director: 1) Staff member M. L. Sprague retired, and
several applications were received to replace her. None of the applicants had previous library experience, but
the new hire is a former teacher and should contribute well to the workplace. 2) Drain odors in a restroom were
neutralized by pouring water into the trap. 3) Some book covers in the teen room are fading from exposure to
sunlight. 4) An account with CINTAS will provide regular cleaning supplies and services. 5) A building
inspector recommended by Larson & Larson will be hired at a cost of \$550 to conduct annual inspections of the
113 E. Main property, beginning in April or May. 6) The space heater in the riser closet will be installed in
April. 7) Board members whose terms are expiring will run for reelection on April 4.

Building and Grounds Report: The lease proposal for the 113 E. Main property was delivered to the tenant. No
response received to date.

Unfinished Business: A. Floto moved, and Ragaller seconded, to approve policies on reimbursement of
expenses and materials selection which were discussed at the February meeting. Unanimous approval.

New Business: The practice of holding policy revisions over until the following meeting seems pointless,
so language to change that practice will be suggested in April. The state-mandated decennial committee will be
organized at the April meeting. Director Gove will approach community members to serve on the committee,
which will have its first meeting beginning 15 minutes before the May board meeting. This committee must
meet a minimum of three times, discuss local efficiencies, and submit its report to the county board within 18
months of its first meeting.

T. Garlow moved, and Ragaller seconded, to adjourn the meeting. Unanimous approval. Adjourned at 7:28 p.m.

Submitted by L. Floto, Secretary