

Talcott Free library Board Meeting

Monday, August 21, 2023

Members Present: A. Floto, L. Floto, D. Garlow, T. Garlow, Geddeis, Ragaller, Director Gove. Member Absent: Kovanda.

Vice-President Geddeis called the meeting to order at 7:00 p.m.

Public Comment: Four attendees signed up to comment. Two were district residents, two non-residents. Geddeis reviewed the guidelines governing comments.

Secretary's Report: T. Garlow moved, and Ragaller seconded, to approve the report of the July 17 meeting as presented. Motion approved unanimously.

Treasurer's Report: L. Floto moved, and Ragaller seconded, to approve this report. Passed unanimously. Legal notice of the Public Hearing for the budget and appropriations ordinance was signed by Vice-President Geddeis and Secretary L. Floto. The Hearing will be Monday, October 16, 2023, at 7:00 p.m. D. Garlow moved, and Ragaller seconded, to approve publication of the notice. Unanimous approval.

Librarian's Report: A. Floto moved, and L. Floto seconded, to approve this report and payment of current bills. Unanimously approved. Director's Updates: 1) In July, 57 new library cards were issued: 47 adult and 10 juvenile. 2) The IPLAR reporting form has 549 questions to be answered. 3) Peter is in the process of deploying the new computers. 4) IL Senator's Unclaimed Property Day, August 3, was a success. 5) The Princh tablet burst due to battery overheating. A new monitor will be needed to fix the problem. 6) As a precaution, the staff was alerted to recent bomb threats to libraries in the Chicagoland area. None of those threats were valid. 7) A new version of the online catalog will debut soon. 8) Jon is working on priorities and responsibilities related to the building inspection at 113 E. Main. 9) Fire extinguishers and dumbwaiter have been inspected and approved. 10) The sidewalk has been power washed and will likely need another wash in two months.

Building and Grounds Report: Included in Updates above.

Unfinished Business: Peter will set up the board email process to give all board members access to emails addressed to the board in general. There will be no added cost.

New Business: 1) Ragaller moved, and T. Garlow seconded, to approve IPLAR submission. Ragaller and T. Garlow volunteered to conduct the annual audit of secretary's minutes for the period July 22, 2022 to June 23, 2023. They will email Director Gove once their audit is done, and then the report will be sent. Motion approved unanimously. 2) PCS for People will pick up our outdated computers, wipe them, refurbish the components and distribute them to support access to technology for those in need. This free service will relieve the staff of many hours of unproductive work. 3) Vacancy Policy tabled to next month. 4) Banner Use Policy: Geddeis moved to eliminate this policy, arguing that it should be at the Director's discretion. Others argued for a policy that the Director can refer to in case of any objection. The motion died for

lack of a second. Geddeis then suggested the following wording: Banners may not be hung on the building or porches or any part of the library property for any non-library run events. T. Garlow moved, and A. Floto seconded, to approve this wording. Passed unanimously. 5) Geddeis moved to request that the Director compose a Postmortem Report for the Drag Q&A event. There was no second. Discussion centered on what needed to be included in such a report. Geddeis agreed to email board members detailing his suggestions.

A. Floto moved, and Ragaller seconded, to adjourn. Unanimous approval. Adjournment at 7:46 p.m.

Submitted by: L. Floto, Secretary