

Talcott Free Library Board Meeting

Monday, September 19, 2023

Members Present: A. Floto, L. Floto, D. Garlow, T. Garlow, Geddeis, Kovanda, Ragaller, Director Gove

President Kovanda called the meeting to order at 7:00 p.m.

Public Comment: Three members of the public signed up to comment. Bill Landerholm requested four minutes instead of the usual three minutes, and permission was granted.

Secretary's Report: T. Garlow moved, and Ragaller seconded, to accept the report as presented. The motion was approved unanimously.

Treasurer's Report: D. Garlow moved, and L. Floto seconded, to approve the report. Unanimous approval.

Librarian's Report: L. Floto moved, and Kovanda seconded, to approve this report and payment of current bills. Approved unanimously. Director's updates: 1) IPLAR submission was completed at the end of August. 2) Work continues on the audit; completion is expected next week. 3) The new computers are now deployed. PCs for People will pick up the old units free of charge October 12. 4) The Fire Department notified the Director that extension cords may not be used for exterior holiday lighting. 5) Numerous bomb scares at libraries have all been empty threats, but continue in the Chicago area and as far south as Peoria. Law enforcement agencies are investigating. 6) The new online catalog system will soon be released. 7) The adult non-fiction collection was compressed in order to make more space for adult fiction so that shelves can be lowered. 8) Library will close September 29 for staff training. 8) Director Gove clarified that the policy change regarding young adult nonfiction materials was made because of the library expansion.

Building and Grounds Report: Garland/DBS submitted a proposal for shingle roof replacement at the 113 E. Main property. CIC Roofing's price is \$26,671 plus unforeseen costs if wood fascia and decking replacement is found to be necessary. The work can be done in November. State Farm Insurance is covering \$1,607.98 of the cost. Geddeis moved, and D. Garlow seconded, to accept the CIC Roofing proposal. Motion passed unanimously.

Unfinished Business: 1) Board email addresses will be changed to allow all members to receive emails sent to the board in general. Each member will be responsible for changing their address and choosing a permanent password. Members will be able to set up an email group to share comments without violating the Open Meetings Act. 2) The board vacancy policy language was discussed, noting that it is supplemental to the existing Illinois statute. Kovanda moved to lay over the decision on the policy to next meeting. Ragaller seconded. Motion approved unanimously. 3) The detailed request for a post mortem report on the Drag Q & A event was emailed by Geddeis but was not received by board members. A. Floto moved, and T. Garlow seconded, to lay this matter over to the next meeting. Motion approved unanimously. 4) D. Garlow asked how a proposed Illinois House bill would affect the library.

Ragaller moved, and A. Floto seconded, to adjourn the meeting. Motion approved unanimously. Adjournment at 7:48 p.m.

Submitted by: L. Floto, Secretary