

## Talcott Free Library Board Meeting

Monday, April 15, 2024

Members Present: A. Floto, L. Floto, D. Garlow, T. Garlow, R. Geddeis, G. Kovanda, A. Ragaller, Director M. Gove.

Members of the Public: 17.

President Kovanda called the meeting to order at 7:02 p.m. All rose and pledged allegiance to the flag.

Public Comment: 2.

Secretary's Report: Ragaller moved, and A. Floto seconded, to approve the minutes of the March meeting as presented. Motion approved unanimously.

Treasurer's Report: D. Garlow moved, and Kovanda seconded, to approve this report. Approval was unanimous.

Librarian's Report: The Unrestricted Investment CD and the Seiberling Investment CD matured and will be renewed. The item labeled "Cash" reflects the current value of both CDs. L. Floto moved, and Ragaller seconded, to approve this report and the payment of current bills. Motion passed unanimously. Director's updates: 1) Preparations are underway for the summer reading program. 2) Solar eclipse glasses were given to cardholders on the day of the eclipse. There were 48 new cards issued that day. 3) The budget is being developed.

Building and Grounds Report: 1) The final inspection is made of the 113 E. Main gutter/roof project. An invoice is forthcoming. 2) The one-year lease for the Dairyhäus has been signed and returned. 3) Fascia boards on both sides of the south peak have been replaced and painted at a cost of \$750. 4) The water filter has been replaced. 5) Tuckpointing on the 113 E. Main property will commence when the weather improves.

Unfinished Business: A proposal for a succession policy was discussed. Appointing co-interim directors in the absence of the director is intended to reduce pressure on the staff as each co-interim director will still have their own full-time duties to perform. Any disagreements arising between the co-interim directors will be resolved with the consensus of staff or, if necessary, by board action. Director Gove will make changes to the policy language and send to board members for review and discussion at the May 13 meeting.

New Business: Ragaller moved, and A. Floto seconded, to begin a closed session for the purpose of discussing employment matters of specific employees, pursuant to Section 2(c)(1) of the Open Meetings Act, 5ILCS 120/2(c)(1). Motion passed unanimously by roll call vote. Regular meeting was closed at 7:35 p.m. The closed session was duly recorded and preserved with the board secretary's minutes. No final action was taken by the board. T. Garlow moved, and L. Floto seconded, to end the closed session. Approved unanimously by roll call vote. T. Garlow moved, and L. Floto seconded, to reopen the regular session. Approved unanimously by roll call vote.

A. Floto moved, and D. Garlow seconded, to adjourn the meeting. Unanimous approval. Meeting adjourned at 9:05 p.m.

Submitted by: L. Floto, Secretary