

## **Talcott Free Library Board Meeting**

**Monday, January 19, 2026**

Members Present: D. Garlow, R. Geddeis, G. Kovanda, H. Lombardo, T. Garlow

Absent: N. Kelley, M. Lindt

Members of the Public: 5

The meeting was called to order at 7:00pm by President Kovanda. The Pledge of Allegiance was recited.

Public Comment: 0

Review of Fiscal Year 2025 by Hannah Cullerton from Lauterbach & Amen

### **Secretary's Report:**

T. Garlow moved, and D. Garlow seconded, to approve the minutes of the November 2025 meeting as presented. Motion passed unanimously.

### **Treasurer's Report:**

H. Lombardo moved, and G. Kovanda seconded to approve the treasurer report. Passed unanimously.

### **Librarian's Report:**

G. Kovanda moved, and D. Garlow seconded, to approve this report and the payment of current bills. Motion was approved unanimously.

### **Director's update:**

Filed annual county documents, Worked with new insurance broker to finalize new insurance coverage, request a quote for the government crime policy, and request a quote for 113 E Main property coverage, Scheduled both electrician and door installers and work was completed on automating the restroom doors, Contacted AARP and set up this year's tax appointment schedule, Filed quarterly taxes; created, distributed, and filed W2s to staff and 1099 to Peter Caton, downloaded new software to staff computers to make offline checkouts easier for the staff, Assisted the auditor in filing the annual comptrollers report, Continued working on the annual Per Capita grant. Attended 12 online classes/webinars, and attended 6 In-person conferences/meetings.

### **Building and Grounds report:**

Gutter and second-story repair ongoing.

### **Unfinished Business:**

1) R. Geddeis moved, G. Kovanda seconded to approve the Financial policy with minor changes. Motion approved unanimously. 2) R. Geddeis moved, T. Garlow seconded to approve Policy on Meetings with minor changes. Motion approved unanimously. 3) R. Geddeis moved, D. Garlow seconded to approve the Public Comment policy with minor changes. Motion approved unanimously.

**New Business:**

1) T. Garlow moved to approve the Government Crime Insurance policy, H. Lombardo seconded, to approve the Government Crime Insurance policy, motion was approved unanimously. 2) G. Kovanda moved, R. Geddeis seconded to approve the submission of the Per Capita Grant application, motion approved unanimously.

Adjournment: T. Garlow moved, H. Lombardo seconded, to adjourn the meeting. Unanimous approval. Adjournment at 7:42 pm. Submitted by H. Lombardo, Secretary